

BLEVINS LAW

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Completed by ___ LISTING or ___ SELLING agent (select) PROPERTY ADDRESS: _____

TO FACILITATE A SMOOTH CLOSING, PLEASE PROVIDE THE FOLLOWING INFORMATION:

BUYER: 1) _____ SINGLE MARRIED *INCLUDE middle name
and maiden names
2) _____ SINGLE MARRIED in this section. (no initials)

CONTACT/PHONE: _____ Address: _____
(Post-closing address)

SELLER: 1) _____ SINGLE MARRIED SSN: _____
2) _____ SINGLE MARRIED SSN: _____

CONTACT/PHONE: _____ NEW Address: _____
(Post-closing address)

Realtor **COMMISSION** due:

1) **Listing** Company: _____ License ID _____ Percentage ____ % of \$ _____
Agent: _____ Agent License ID _____ or \$ _____

Phone: _____ Email: _____

2) **Selling** Company: _____ License ID _____ Percentage ____ % of \$ _____
Agent _____ Agent License ID _____ or \$ _____

Phone: _____ Email: _____

Please forward a copy of **FINAL Sale & Purchase Contract & MLS listing** and confirm the details:

EARNEST MONEY \$ _____ held by _____

PURCHASE PRICE \$ _____ SELLER PAID COSTS \$ _____ Other Costs \$ _____

OTHER INVOICES TO BE PAID ON HUD-1: Home warranty to ___ \$ ___ Termite \$ ___ to _____

OTHER NOTES FROM REALTOR TO ATTORNEY:

SELLER AGENT ONLY:

- Does Seller have Mortgage? Yes No
Lienholder: _____ Loan Number: _____
Lienholder: _____ Loan Number: _____

***Please return the attached authorization to obtain payoff.

- Please fax a copy of Seller's Deed and any NEW PLATS. Advise if not entire tract.
- If Blevins Law is not preparing the New Deed for closing, please fax a copy of proposed Deed.
- Is this New Construction? YES NO If yes, please forward **Cert of Occupancy**.
- Is there a HOA? YES NO **Contact Name:** _____ **Phone:** _____ **Annual Dues:** _____

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WE LOOK FORWARD TO SEEING YOU AT THE CLOSING!!!!!!!!!!!!